

Holcombe Burnell Annual Parish Meeting and Annual General Meeting

To be held online at 7pm on Monday 10th May 2021.

To join the meeting follow this link: <https://us02web.zoom.us/j/81062152181>

Agenda

Annual Parish Meeting

- A **Minutes** - To note the minutes of the previous meeting were signed at June 2019's Parish Council meeting.
- B **The Chairman's report**
- C **Matters Raised by members of the public**

Annual General Meeting

1. **Election of Chairman** - Clerk to invite nominations for the role of Chairman.
2. **Declaration of Acceptance of Office by Chairman**
3. **Apologies for Absence**
4. **Election of Vice-Chairman** – The Chairman invites nominations for Vice-Chairman
5. **Election to Committees**
 - a) **Planning Sub Committee:** To be drawn as and when necessary from any of the Councillors for the purpose of site visits and meetings with TDC, etc. It should be agreed that a minimum of three Councillors must be present and should there not be three unanimous agreements, the planning matter would be brought back to the Council for discussion.
 - b) **Footpath Warden[s]:** Nominee to be proposed and seconded
 - c) **Village Hall Committee Representative:** Nominee to be proposed and seconded
 - d) **Finance Committee:** To be drawn as and when necessary it should be agreed that a minimum of three Councillors must be present one of which must be the either the Chairman or Vice Chairman
6. **Minutes** – To note that the previous AGM's minutes were signed at the meeting in June 2019.
7. **Review of Rules & Policies**

Councillor's Declarations of Interests and changes to Registers of Interests
[Standing Orders including Financial Regulations & Procedures and Code of Conduct](#)
The Land and Asset Register

Jim Roberts

James P Roberts

Clerk, Holcombe Burnell Parish Council clerkhb@yahoo.co.uk

07768 457590 01392 202692

HOLCOMBE BURNELL PARISH COUNCIL

You are called upon to attend a meeting on **Monday 10th May 2021 at 7:30pm.**

To join the meeting please visit <https://us02web.zoom.us/j/81062152181>

The business to be transacted at the meeting is set out in the agenda below.

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

1 Open Forum incl AOB Members of the public are welcome to address the council on any Parish matters. Subjects raised that are not on the Agenda & that require a vote will be deferred to the next meeting.

2 Apologies Please forward all apologies to the Clerk before the meeting commences.

3 Declarations of Interests & Changes to Registers of Interests

4 Reports of County & District Councillors Cllr Connett (DCC) & Cllr Swain (TDC)

5 Minutes – to approve the Minutes of the 12th April 2021 as a true & correct record.

6 Village Concerns Council to discuss issues brought to their attention including –

6.1 Cutteridge Wood footpath at Valley Farm

6.2 Road signs warning of horses on Chapel Hill

7 CIL Payment and Community Project -To discuss the progress.

8 Reports

8.1 Clerk's report including AGAR audit decision.

8.2 Nature Warden's report.

8.3 Defibrillator report.

8.4 Play area report.

9 Planning

9.1 13/00124/COND1 Complaints re non-compliance.

10 Finance

10.1 Current balances – Total £ 15,845.27

Treasurer's Account	£	12,420.05
Business Bank Account	£	3,425.22

10.2 Council to authorise the payments listed.

To Playsafety Ltd for annual inspection including	£	86.40
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To J P Roberts (Clerk) for pay	£	151.07
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To DCC Pension Fund	£	48.89
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To HMRC for PAYE Income Tax	£	37.60
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12 Date of Next Meeting – Monday 14th June 2021.

Jim Roberts

J P Roberts, Clerk to the Council

clerkhb@yahoo.co.uk

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